

**REGULAR MEETING OF THE COMMON COUNCIL  
OF THE CITY OF PLATTSBURGH, NEW YORK**

June 14, 2012

**5:30 P.M.**

**MINUTES**

**Present:** Mayor Donald Kasprzak, Councilors Tim Carpenter (W1), Mark Tiffer (W2), George Rabideau (W3), Jim Calnon (W4), Chris Case (W5), Chris Jackson (W6)

**Absent:** None

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**1. MINUTES OF THE PREVIOUS MEETING:**

**RESOLVED:** That the Minutes of the regular meeting of the Common Council held on June 7, 2012 are approved and placed on file among the public records of the City Clerk's Office.

By Councilor Carpenter; Seconded by Councilor Calnon

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

(All voted in the affirmative)

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**2. PAYROLLS OF VARIOUS DEPARTMENTS:**

**RESOLVED:** That the payrolls of the various Departments of the City of Plattsburgh for the week ending June 13, 2012 in the amount of **\$ 322,678.15** are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Jackson; Seconded by Councilor Case

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

(All voted in the affirmative)

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**3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:**

- Report of Fire and Ambulance Responses for the week of June 7 – June 13, 2012
- Report from the Building Inspector's Office from April 16 – June 8, 2012
- Statement of cash receipts from the Library from May 24 – May 29, 2012
- Statement from the City Clerk's Office of all monies received during the month of May 2012 in the total amount of \$15,223.02

**RESOLVED:** That the reports as listed are hereby ordered, received and placed on file among the public records of the City Clerk's Office.

By Councilor Rabideau; Seconded by Councilor Calnon

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

(All voted in the affirmative)

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**4. CORRESPONDENCE & RECOMMENDATIONS FROM BOARDS: None**

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**5. AUDIT OF CLAIMS:**

**RESOLVED:** That the bills Audited by the Common Council in the amount of \$ 1,864,727.94 are authorized and allowed and the Mayor and City Clerk (where required) are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor Jackson; Seconded by Councilor Case

**Councilor Calnon** stated that 2 large debt service payments are included and that is why it is so high.

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson  
(All voted in the affirmative)

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**6. PERSONS ADDRESSING COUNCIL: None**

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**7. OTHER ITEMS:**

**A. THE MAYOR HANDS DOWN THE REAPPOINTMENT OF INGEBORG BEYER SAPP TO THE LIBRARY BOARD FOR THE TERM OF JULY 1, 2012 TO JUNE 30, 2017.**

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**B. THE MAYOR HANDS DOWN THE REAPPOINTMENT OF SALLY MCSWEENEY TO THE LIBRARY BOARD FOR THE TERM OF JULY 1, 2012 TO JUNE 30, 2017.**

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**C. THE MAYOR HANDS DOWN THE REAPPOINTMENT OF DEE POLHEMUS TO THE LIBRARY BOARD FOR THE TERM OF JULY 1, 2012 TO JUNE 30, 2017.**

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**D. THE MAYOR HANDS DOWN THE REAPPOINTMENT OF DONALD MOORE TO THE**

LIBRARY BOARD FOR THE TERM OF JULY 1, 2012 TO JUNE 30, 2017.

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**E. ACCEPTANCE OF DEED FROM PARC DEDICATING PART OF ARIZONA AVE. TO THE CITY OF PLATTSBURGH**

**Whereas**, In the course of selling United States government property the United States mistakenly conveyed part of what was formerly and is presently known as Arizona Ave. to the purchaser of an adjoining parcel of land; and

**Whereas**, the Plattsburgh Airbase Redevelopment Corporation (PARC) has rectified the mistake and acquired title to this section of Arizona Ave. and wishes to dedicate the property to the City as a public street; and

**Whereas**, the City Engineering Department has determined the said property meets the improvement standards for acceptance as a city street and has reviewed and approved the survey description of the property; Now Therefore,

**Be it Resolved**, The Common Council of the City of Plattsburgh hereby accepts a deed from the Plattsburgh Airbase Redevelopment Corporation (PARC) which conveys and dedicates as a public street that parcel of real property described in Schedule A to said Deed and known as part of Arizona Ave.; further

**RESOLVED:** the City Clerk shall file the recorded deed among the public records of the City of Plattsburgh and the City Engineer is directed to revise the official street or highway map of the City of Plattsburgh to show the dedicated property as a City street.

By Councilor Carpenter; Seconded by Councilor Case

Discussion: None

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

(Councilors Carpenter, Tiffer, Rabideau, Case and Jackson voted in the affirmative. Councilor Calnon voted in the negative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**F. RESOLVED:** In accordance with the request therefore the Common Council approves the City Chamberlain to revise capital project H7220.39 Crete Bros. Gym Renovation and Equipment to complete the revised project work as detailed in the proposed Council resolution.

By Councilor Tiffer; Seconded by Councilor Case

Discussion: None

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson  
(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**G. RESOLVED:** In accordance with the request therefore the Common Council approves Stephanie Desautels to have a “5K Donut Dash and Munchkin Fun Run” on Saturday, September 1, 2012 at 9:00 am at the US Oval. All proceeds to benefit “Girls on the Run Plattsburgh and Team Fox.”

By Councilor Tiffer; Seconded by Councilor Case

Discussion: None

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**H. RESOLVED:** In accordance with the request therefore the Common Council approves the City Chamberlain to establish capital project H7020.17 Recreation Facilities Upgrades to complete the project work as detailed in the proposed Council resolution.

By Councilor Tiffer; Seconded by Councilor Carpenter

Discussion: None

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**I. RESOLVED:** That Donald M. Kasprzak as Mayor of the City of Plattsburgh, *or such person's successor*, is hereby authorized and directed to file an application for 50% matching funds in an amount not to exceed \$25,000, and upon approval of said request to enter into and execute a project agreement with the New York State Department of Environmental Conservation for such financial assistance to the City of Plattsburgh for the City of Plattsburgh Urban Tree Revitalization Program.

By Councilor Case; Seconded by Councilor Tiffer

Discussion: None

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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## **8. TRAVEL REQUEST:**

**A. RESOLVED:** In accordance with the request therefore the Common Council approves Mayor Kasprzak to attend the “NYCOM Executive Committee meeting” in Watkins Glen, NY from August 15 – 17, 2012. The cost will not exceed \$1200.

By Councilor Carpenter; Seconded by Councilor Jackson

Discussion: None

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**B. RESOLVED:** In accordance with the request therefore the Common Council approves one new hire to attend the “NYS Fire Academy” in Montour Falls, NY from July 19, 2012 – October 12, 2012. The cost will not exceed \$2,520.

By Councilor Carpenter; Seconded by Councilor Case

Discussion: None

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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**C. RESOLVED:** In accordance with the request therefore the Common Council approves two officers to attend the “NYS Academy Fire Fighter 1 Training Series” in Montour Falls, NY from July 16 – 20, 2012. The cost will not exceed \$532.

By Councilor Carpenter; Seconded by Councilor Case

Discussion: None

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

(All voted in the affirmative)

**ACTION TAKEN:** Adopted

Follow up Action: None

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## **9. RESOLUTIONS FOR INITIAL CONSIDERATION:**

- 1.** Request from Plattsburgh High School to have its annual Homecoming Parade on Saturday, October 13, 2012 at 1:00 PM. The parade route would begin at Stafford Middle School and march up Broad Street, continue up Rugar Street, then down Adirondack Lane on to Clifford Drive and finally down Angell Drive towards the cafeteria at the High School.
- 2.** Request from Dave Powell Chief Plant Operator WPCP that Contract # 2012-12 “Electrical Services for WPCP” be awarded to Triangle Electrical Systems Inc for the total price of \$119,934.
- 3.** Request from Bill Treacy, Manager MLD to write-off unpaid final bills from April 1,

2011 to April 30, 2011 in the total amount of \$3,679.40. The percentage of write-offs for this period is .22%.

4. Request from Kevin Farrington City Engineer that Contract #2012-11 "Supplying of Ready Mix Concrete" be awarded to Graymont Materials Inc. for the total estimated cost of \$37,600.
5. THE MAYOR HANDS DOWN THE APPOINTMENT OF FIRE FIGHTER TO NICHOLAS SEIDEN EFFECTIVE JULY 5, 2012 PENDING THE SUCCESSFUL COMPLETION OF A 78 WEEK PROBATIONARY PERIOD.
6. Request from Bill Treacy Manager MLD that Bid No. 2012-5-1 "Electric Meters Revenue Type" be awarded to GoTToGo Electric Inc. in the total amount of \$88,112.

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**10. NEW BUSINESS: None**

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**11. CLOSING PUBLIC COMMENTS: None**

Motion to Adjourn by Councilor Jackson; Seconded by Councilor Tiffer  
Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson  
(All voted in the affirmative)

**MEETING ADJOURNED: 5:38 pm**